If you are planning to drop off your vehicle for service outside of our normal operating hours, you may print out this form ahead of time and fill it out. Then, when you get to our Service Drive, you can park in the designated areas, lock your vehicle, put this completed form and your keys into an envelope inside the drop box and put the envelope through the slot. You`ll be on your way in no time. Unless we have talked with you about your service request ahead of time, we promise to call with information, options and repair estimates. Thanks for being an Einspahr Customer!

Auto Plaza Inc. Brookings, SD

einspahr.com

2020 Eighth Street South, Brookings, South Dakota 57006 Phone: (605) 692-6106 Toll Free: 1-800-692-0855

TO OUR BEFORE-AND AFTER-HOURS SERVICE CUSTOMERS

1. Fill out your name, info and orders on this envelope.
2. Leave your car locked and on the lot.
3. Put your keys and this instructions in this envelope.
4. Put envelope in drop slot.

Name:
Address:
Home Phone: Business Phone:
E-Mail:
Vehicle Year: Make/Model: Color:
License Number: Mileage:
Exist Service Plan? Yes ◯ No ◉ What Type?

Check List:

- ☐ Do ____ mile inspection
- ☐ Change engine oil & filter
- ☐ Lube chassis & steering linkage
- ☐ Change transmission fluid, filter, adjust
- ☐ Repack wheel bearings
- ☐ Flush cooling system
- ☐ Tune engine
- ☐ Alignment
- ☐ Rotate tires
- ☐ Reline brakes

Other Work Needed: Please be as specific as possible. Continue on reverse.

- ☐ I will call for my car at ____ AM ◯ PM ◉
- ☐ Please call when car is done.
- ☐ Please call before doing any work.

I hereby authorize the above repair work to be done along with the necessary material, and hereby grant you and /or your employees permission to operate the vehicle herein described on streets, highways or elsewhere for the purpose of testing and/or inspection. An express mechanic`s lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto. Dealer not responsible for unavailability of parts or delays in parts shipments beyond dealer`s control nor for the loss or damage to vehicles or articles left in vehicle in case of fire, theft, or any other cause beyond our control.

Please Sign Here: